MOUNT SCOPUS UNIVERSITY

ENROLLMENT AGREEMENT

4755 Technology Way Suite 1-203, Boca Raton, FL 33431 | (786) 597-3411 | info@MountScopus.net

STUDENT INFORMATION

First Name: _____ **Last Name:** _____

Address: _____

City: _____ **State:** _____ **Zip code:** _____ **Country:** _____

Phone: _____

Government Issued ID #:

Date of Birth: _____/_____/_____
MM DD YY

Email: _____

Employer (if applicable): _____

Occupation: _____

Part-Time: ☐ **Full-Time:** ☐

PROGRAM INFORMATION

Please check your program of choice:

Program Level	Program	Credits	Program Duration
Graduate	☐ Master of Science in Cybersecurity	30	18-Months
	☐ Master of Science in Data Science	30	18-Months
	☐ Master of Science in Artificial Intelligence	30	18-Months
Undergraduate	☐ Bachelor of Science in Psychology	120	40-Months
	☐ Bachelor of Science in Computer Science	120	40-Months
	☐ Bachelor of Arts in Judaic Studies	120	40-Months
	☐ Bachelor of Science in Business Administration	120	40-Months

Program Delivery: ☐ **Online** (one course per 5–6-week term)

Graduation Requirements. Undergraduate students must earn a minimum cumulative grade point average (GPA) of 2.5, and graduate students a minimum cumulative GPA of 3.0, to graduate. No exit examination is required for graduation.

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OFFICE USE ONLY

Student Start Date: ____ /____ /____ MM DD YY

Anticipated Program Completion Date: ____ /____ /____ MM DD YY

Name of Credential to be Awarded: _____

Tuition Cost: $_____

Expected total program cost: $ _____

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Day:	Day:	Day:	Day:	Day:	Day:
Evening:	Evening:	Evening:	Evening:	Evening:	Evening:

TUITION AND FEES

All tuition, fees, and other related costs are due prior to the scheduled start-date of a student's course(s), unless the student has arranged to make monthly payments. The balance must be paid by graduation. No official documents will be released unless the student has satisfied all their financial obligations to the Institution.

Programs	Tuition/Credit	Tuition Cost/Total
Master of Science in Cybersecurity	$450.00	$13,500.00
Master of Science in Data Science	$450.00	$13,500.00
Master of Science in Artificial Intelligence	$450.00	$13,500.00
Bachelor of Science in Psychology	$275.00	$33,000.00
Bachelor of Science in Computer Science	$275.00	$33,000.00
Bachelor of Arts in Judaic Studies	$275.00	$33,000.00
Bachelor of Science in Business Administration	$275.00	$33,000.00

Fees	Cost
Application Fee *(Nonrefundable as per Refund & Cancellation Policy)*	$150.00
Graduation Fee *(Charged to all students before graduation)*	$250.00
Technology Fee *(each semester)*	$20.00
Course Re-Entry *(additional tuition fee may apply)*	$35.00
Returned Checks	$35.00
Per Transfer Credit Accepted	$150.00
Official Transcript Request *(first one is free)*	$25.00
Library Fee	$5.00
Late Payment Fee	$35.00
Withdrawal Processing Fee *(see refund policy, item 8)*	$35.00

- Textbook(s) must be purchased by students separately and are not included in program cost, a reasonable cost estimate is $1,200.00 to $1,700.00 for the master's programs and $1,500.00 to $2,000.00 for the bachelor's programs.
- Student must allow two weeks for processing receipts which are requested to be sent by mail or fax.
- Types of Payment: See Method of Payment on page 3 for accepted payment methods and applicable fees
- Tuition is subject to change.
- Other required costs. Students must provide a personal computer and Internet access at their own expense. These costs are separate from tuition and fees.

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PAYMENT OPTIONS

TERMS OF AGREEMENT: Terms of payment indicated are for the length of the program. Late fees may be assessed to past due balances. You may prepay the unpaid balance at any time. The student's transcript and degree will be withheld until all fees and financial obligations have been met.

As stated on the Enrollment Agreement, students may select to make payments as follows:
[_] Full payment at time of signing enrollment agreement.
[_] Application fee at the time of signing enrollment agreement with balance paid prior to starting date.
[_] Application fee at time of signing enrollment agreement with balance paid prior to graduation by a payment plan.

ANNUAL PERCENTAGE RATE	**FINANCE CHARGE**	**Amount Financed**	**Total of Payment**	**Total Price**
%	**$**	The dollar amount the credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.	The total cost of your purchase on credit including your down payment of

YOUR PAYMENT SCHEDULE WILL BE:		
Number of Payments	**Amount of each payment**	**When payments are due**
	$	Beginning on _____and on the same day each ❒ monthly

All program fees are printed herein. There are no carrying charges, interest charges, or service charges connected or charged with any of these programs. Contracts are not sold to a third party at any time. Cost of class is included in the price of the goods and services.

METHOD OF PAYMENT:

- Payments can be made through Visa, MasterCard, American Express, Bank Wire, Check, PayPal, money order. A 3.15% convenience fee is charged for credit card payments.
- For all payment options and details, email **info@MountScopus.net**.
- Payments made after the deadline will be assessed as a $35.00 late payment fee.

CANCELLATION AND REFUND POLICY

If a student wishes to cancel enrollment or withdraw, either before or after classes have begun, the student must notify the institution in person, by telephone, by email, or by certified mail. The cancellation or withdrawal is effective on the date MSU receives the notice or, for certified mail, the date it is postmarked.

1) Cancellation or withdrawal can be made in person, by telephone, by email, or by certified mail.
2) All monies will be refunded if the school does not accept the applicant or if the student cancels within five (5) business days after signing the enrollment agreement and making initial payment.
3) Cancellation after the fifth (5th) Business Day, but before the first class, results in a refund of all monies paid, except for the Application fee (not to exceed $150.00).
4) The drop/add period is the **first week (7 days) of each term**. A student who withdraws from a course on or before the last day of that term's drop/add period will receive a refund of all tuition and fees for that course, except the Application fee. There will be no refund for a course after the drop/add period of its term.
5) **Withdrawal Date:** The withdrawal date is the date MSU receives the student's notice. If a student stops participating without giving notice, the withdrawal date is the last date of documented academic activity in the online course, as recorded in the learning management system.
6) Refunds will be made within 30 days of termination of student enrollment or receipt of Cancellation Notice from student.

7) Tuition and fees paid in advance for any course or term that has not yet begun will be refunded in full when a student withdraws or is dismissed from the program.
8) The Withdrawal Processing Fee is not charged when a student cancels under items 2 or 3 or withdraws during a drop/add period.

CAREER SERVICES

I understand that the Institution has not made and will not make any guarantees of employment or salary upon my graduation. They will however offer career services, which will consist of identifying resources for employment opportunities. The Career Services advisor will advise on resources available to help create a professional resume, sharpen interviewing skills, and guide the student in preparing for the workforce.

GROUNDS FOR TERMINATION

I agree to comply with the rules and policies and understand that the Institution shall have the right to terminate this contract and my enrollment at any time for violation of the rules and policies as outlined in the catalog. I understand that the Institution reserves the right to modify the rules and regulations, and that I will be advised of modifications.

READ, SIGN AND DATE

Notice to students: Do not sign this Enrollment Agreement before you read it or if it contains any blank spaces. You are entitled to an exact copy of this signed document. Keep it to protect your legal rights.

Please initial the statements below:

_____ I have read the terms and conditions contained in this Enrollment Agreement and the Catalog and understand that this agreement constitutes a binding contract upon written acceptance by the Institution.

_____ I understand that the submission of inaccurate or incomplete information can be considered sufficient cause for terminating my enrollment.

_____ I confirm that the information contained in this enrollment agreement is complete and accurate.

_____ I have received a copy of the current catalog and have read it.

_____ I understand I will receive a copy of this Enrollment Agreement, signed by the school and me as student/parent.

BY MY SIGNATURE, I AGREE TO THE CONDITIONS OF THIS AGREEMENT AND UNDERSTAND I AM SIGNING A CONTRACT. I ALSO VERIFY THAT I HAVE READ AND RECEIVED A COPY OF THE AGREEMENT AND THE SCHOOL CATALOG.

Students' Signature: _____ Date: _____/_____/_____

Parent or Guardian Signature: _____ Date: _____/_____/_____
(If student is under 18 years old)

Representative: _____ Date: _____/_____/_____